

NORTHLAND

COMMUNITY & TECHNICAL COLLEGE

F O U N D A T I O N

Northland Community & Technical College Employee Payroll Donation Authorization Form

Through your financial involvement in the Foundation, monies are reinvested into Northland to strengthen and grow the college. This is accomplished through scholarships, program grants, and faculty and staff support. Thank you for your generous contributions.

I, _____ authorize the MnSCU/MinnState payroll department to deduct
(Please Print Name Legibly)

\$10.00 \$25.00 \$50.00 Other: \$ _____ from my paycheck beginning _____
(Amount Per Pay Period) (Month) (Date) (Year)

I want my donation to go toward the following area:

Greatest Need: _____

Contribute to an Existing Endowment / Scholarship / Fund: _____
(Name of Existing Endowment / Scholarship / Fund)

Create a Legacy and Establish a New Endowment: ❶ _____
(Name of New Endowment)

❶ An endowment must accumulate a minimum \$10,000 balance within 5 years to begin paying out a scholarship. A payroll donation toward an endowment requires a minimum \$80 per pay period donation to achieve the minimum endowment requirements. The Foundation office will contact you to complete additional forms to establish an endowment.

To ensure proper receipting, please complete the following:

Home Address: _____

City: _____ State: _____ Zip: _____

Phone: _____ Home Cell Email: _____

This is a change to a current NCTC Foundation Payroll Donation. (Check If Applicable) If so, enter the new total donation per paycheck: _____

I UNDERSTAND THAT THIS PAYROLL DONATION WILL CONTINUE UNLESS I AM NO LONGER IN PAY STATUS WITH MINNSTATE OR I NOTIFY THE PAYROLL DEPARTMENT TO STOP THE PAYROLL DONATION. FUTURE EMPLOYMENT WITH THE STATE OF MINNESOTA MAY RESTART THE DONATION.

Employee Signature: _____ Date: _____

Employee ID Number: _____

I would like to designate this as a joint gift with my spouse. Spouse Name: _____

Please submit this form to the foundation office. Thank you!

Northland Community & Technical College Foundation is a registered 501(C)(3) Non-Profit Corporation in the State of Minnesota.

Our mission is to create opportunities to invest in the educational experience of Northland's students with a vision to remove financial challenges for all who aspire to learn at Northland.